sevrim.tech

EXAMPLE PACKAGE / 09 OCT 2026

A handover you can work with.

01 / What you receive

A model for organising a software handover: inventory, acceptance criteria, access, operations and next steps. This document shows what can be agreed before delivery.

02 / Example inventory

Two PDF guides (RO/EN), a README, an acceptance checklist, an access register with no passwords, a backup and recovery runbook, synthetic CSV data and a SHA256 manifest.

03 / How to use it

The client and team fill in responsibilities, dates and outcomes together. Mark items that do not apply. Acceptance refers to the delivered version.

Important boundary

This is a demonstration example, not a commercial project handover or a copy of the Sevrim source code. It contains no real accounts, credentials, personal data or publication configuration.

ACCEPTANCE CRITERIA

Verify before you accept.

Essential workflows

Define one complete scenario for each role: input, permission, action, confirmation and final state. Check that unauthorised access is refused as well.

States that matter

Document validation, loading, empty states, connection failure, retry and duplicate prevention. Show confirmation only after the server acknowledges the result.

Interface and content

Check phone, tablet, desktop, keyboard, focus, enlarged text and reduced motion. Copy, media sources and demonstration boundaries should be clear.

Record the decision

For each criterion, keep the version, observed result, evidence, owner and date. Remaining issues need an owner and due date; approving one version does not approve future versions automatically.

AFTER DELIVERY

Access, operations and continuity.

Transfer access

List the domain, hosting, source, database and external services. Transfer access through appropriate channels with the minimum required roles. Do not place passwords or tokens in this package.

Backup and recovery

Agree what is saved, where, who owns it and how long it is kept. Verify backup integrity, then restore in a separate environment. Do not overwrite active data to demonstrate recovery.

Operations and ownership

Agree the contact person, monitoring, issue reporting, updates and support terms. Costs and obligations belong in the project agreement; this example makes no implied service promises.

Next step

Adapt the checklist to your project, then agree what done means. Contact: contact@ifrimdigital.com. This example contains only synthetic data.